**When and Where: Roles:**

**Date**: 04/20/2024 **Primary Facilitator**: Andrew

**Start:** 3:00 PM **Timekeeper:** Moni

**End:** 3:30 PM **Minute Taker:** Dawson

**Place:** Discord Project Channel **Attending:** Andrew, Dawson, Logan?, Monikrishna

1. **Objectives**
   1. Discuss status updates from Moni and Andrew.
   2. Provide opportunities for feedback on project progress.
   3. Provide outlet for discussion of lecture concepts.
2. **Status [Allocated Time: 20 mins]**
   1. Moni: demo proposed database schema/ER diagram for group feedback.
   2. Andrew: discuss status of coding convention/configuration tools.
3. **Discussion [Allocated Time: 5 mins]**
   1. Open forum time to discuss any lessons learned or curiosities resulting from last week’s lecture or coursework.
4. **Wrap Up [Allocated Time: 5]**
   1. Solicit comments or questions for any topic previously discussed but not fully satisfied or unsure on clarity of direction.